March 2012

Dear Parents of students in Prep - Year 4,

**PARENT TEACHER INTERVIEWS – Thursday 22 March**

Parent Teacher Interviews will be held on **Thursday 22 March**. The 10 minute interviews will commence at **3.00pm**. We are hoping that this will enable all parents to find a time to meet with the class teacher.

In order to facilitate this early start, formal lessons will cease at **2.00pm**. You may collect your child at this time. If you are unable to do so, supervision until **3.30pm** in the Library or Music Room can be arranged. Aftercare will operate as usual from 3.30pm to 6.00pm on this day.

Please find attached the information relating to the on-line booking process. If you have difficulty making a booking, please ring Amy in the school office and she will assist you.

Please complete the attached form indicating your preference for Thursday 22 March and return to the class teacher by **Monday 19 March**.

As these interviews are being held at the end of term there will be no written interim reports. We trust that the interview will provide you with a clearer picture of your child’s progress and enable you to ask questions and discuss strategies which can be implemented from Day One Term 2.

Yours sincerely

[Signature]

Dot Greiveson
Head of Junior School

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**RETURN TO THE CLASS TEACHER BY MONDAY 19 MARCH**

**PICK-UP ARRANGEMENTS FOR THURSDAY MARCH 22 – PARENT/TEACHER INTERVIEWS**

Student Name: ____________________________ Year Level: _________

**Please circle your chosen option:**

- My child will be collected from school at 2.00pm
- My child will be collected from school at 3.30pm
- My student will be attending Aftercare on Thursday 31 March

Signature ____________________________