Dear Senior School Parents

HUNTINGTOWER HAS A NEW ONLINE CANTEEN ORDERING SYSTEM

Alongside the opening of our brand new canteen in Term 1, Huntingtower has engaged with Flexischools, Australia’s leading school payment system, to implement an online canteen ordering system canteen that allows parents and students to order and pay online.

The Benefits of the new system include:

- Online orders are faster and more accurate
- The canteen is open for ordering 24/7. You and your child can order a week ahead if you like
- No more looking for coins or finding paper bags in the morning
- Removes the need for your child to carry cash at school - students can use their student card to pay for canteen purchases at lunch and recess
- Flexischools is reliable and secure having processed over 24 million orders throughout Australia and NZ.

How it works:

The Huntingtower canteen menu has been loaded onto the Flexischools website (accessible by mobile, ipad or computer) All you or your child need to do is:


2. **Top-Up your account** via Visa, Mastercard, PayPal or direct deposit.

3. **Make an order** by selecting from the range of options made available and proceed to make payment for the order listed in your order pad. Students can make their own orders using the Flexischools mobile app to login to their account. Please note **all lunch orders must be received by 9:30am** on the morning of your lunch order.

   **Students can also buy snack items direct from the canteen** using their student card. Your child’s student card will be linked to your Flexischools account. They can make an on-campus purchase during recess and lunch by swiping their card at the school’s canteen. The students image will appear on screen to allow for a visual check.

   Please note you can set a daily spending limit for your child and you will be able to see what they have been ordering when you log in to your Flexischools account.
4. **Review Orders** by logging back in to your Flexischools account. You can set recurring orders, view transaction history or cancel orders via your Flexischools login.

*N.B There will be a transition period for ordering lunches throughout first term. During that time, we will accept cash lunch orders but encourage you to start using the new system as soon as possible. The canteen will no longer accept cash lunch orders as from term 2.*

**What will it cost:**
With the benefit of time saving and efficiency comes a small fee to accommodate the new software and account systems being put in place. *(Please note these fees are imposed by Flexischools and not by the School).*

- **Online Ordering Fees** - $0.25 per canteen order
- **Account Top-Up Fees** -
  - Direct Deposit $0.00
  - Credit card (Visa/Mastercard) $0.29
  - PayPal $0.35

- **Cancellation of an order** - No charge if you advise the canteen before 9:30am

Any queries about your account should be directed to:

**Flexischools - 1300 361 769 (please do not contact the school canteen)**

Please also see the following link to Frequently Asked Questions below:


We are very excited about this new and innovative system for canteen ordering and look forward to sharing your experiences with it soon.

Kind Regards

Tania Parkyn C.A.
School Accountant