SECOND-HAND UNIFORM INSTRUCTIONS

The HT Shop is pleased to receive and give credits for good quality second-hand uniform within the guidelines given below:

- When sorting through uniform to bring to The HT Shop please ensure that all items are in the cared for state that you would expect when selecting clothing or your own student.

If you wish to sell items through the HT Uniform Shop, the following conditions apply:

1. All items of clothing left with The HT Shop for resale will be accepted or rejected and priced at the discretion of the staff of The HT Shop. Garments in need of repair, stained or faded cannot be accepted.

2. The amount of credit given on an item will be dependent on the condition of the clothing as determined by The HT Shop staff. Items may also be rejected depending of quantity of that item already for sale.

3. Only items listed below will be accepted (Current Uniform Only)
   - BLAZERS
   - SKIRTS
   - TUNICS
   - DRESSES
   - TROUSERS
   - JUMPERS
   - SENIOR/JUNIOR SHORTS
   - RUGBY TOP
   - ATHLETIC SINGLETS/FOOTBALL SHIRTS
   - TIES
   - SENIOR SPORTS JACKETS
   - TRACKPANTS
   - SPORT SHORTS/SPORTS POLO

4. CREDITS ARE NOT GIVEN ON SHIRTS, HOUSE T-SHIRTS, SPORT POLO AND SHORTS but are gratefully accepted as a donation.

5. BLAZERS, SKIRTS, TUNICS and TIES must have a dry-cleaning label attached. All other items must be recently washed and ironed.

6. The process of items handed in will NOT be done “on the spot”. Garments are sold on a commission basis of 60% to the seller 40% to HT School. The amount will be credited to the Your Uniform Shop Account for future use. Past students will be sent payment.

7. Items not collected in 2 months will be disposed of.

8. Clothing that in the opinion of the staff of The HT Shop requires mending and cleaning and will be considered a donation.

9. All items must be listed on the Second Hand Uniform form, which can be found on the Huntingtower Website.

10. Uniform should be dropped off at the Uniform Shop - as of 2016, dates of drop-off will be 2nd Friday of each month (Except School Holidays).

PLEASE NOTE 2ND HAND UNIFORMS WILL NOT BE ACCEPTED IN JANUARY UNTIL 5th FEBRUARY.

The Staff of The HT Shop are grateful for your attention to these guidelines.

For further information please contact the HT Shop on htshop@huntingtower.vic.edu.au

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