

# THE HT SHOP – PROCESSING OF SECOND HAND UNIFORM

Date received			Date processed	Credit note no
STUDENT NAME:				
			Past student	yes/no
ADDRESS				
TELEPHONE NO.				
EMAIL ADDRESS				
<b><u>For Items not accepted for resale please circle:</u></b>			<b>COLLECT or DISPOSE</b>	
<b><u>PLEASE SEE SECOND HAND UNIFORM TERMS AND CONDITIONS ON SCHOOL WEBSITE</u></b>				
<b>ITEMS OF UNIFORM</b>	<b>QTY</b>	<b>SIZE</b>	<b>CONDITION ( OFFICE USE)</b>	<b>SELL PRICE (OFFICE USE)</b>
Blazer Boys				
Blazer Girls				
Dress				
Jumper				
Shirts			DONATION ONLY	
Shorts Jun.Summer				
Shorts Jun. Winter				
Shorts Senior				
Trousers				
Tie				
Tunic				
Skirt				
<b>SPORTS UNIFORM</b>				
Rugby Top				
Polo T shirts			DONATION ONLY	
House Polo T-shirt			DONATION ONLY	
Shorts			DONATION ONLY	
Tracksuit pants Jun				
Tracksuit top Jun.				
Tracksuit Pants Sen.				
Senior Sports Jackets/Jnr Sports Jackets				
<b>SCHOOL BAG/SPORTS BAGS/BATHERS/HATS/CAPS</b>			<b>Not accepted for resale.</b>	
<b>OTHER</b>				
<b>DEDUCTIONS</b>				
<b><u>Blazers Tunics and Skirts must have Dry Cleaning Tags, All other items must be washed &amp; Ironed</u></b>				
<b><u>All items of clothing left with The HT Shop for resale will be <i>accepted</i> or <i>rejected</i> and priced at the discretion of the staff of The HT Shop.</u></b>				
<b><u>The amount of credit given on an item will be dependent on the condition of the clothing as determined by The HT Shop staff. Items may also be rejected depending of quantity of that item already for sale.</u></b>				
<b><u>The process of items handed in will NOT be done "on the spot".</u></b>				
<b><u>PLEASE ENSURE THAT ALL ITEMS ARE SUBMITTED TOGETHER WITH THIS FORM</u></b>				
1/01/2020				