



## 2020 International Student Fee Schedule

CRICOS Registration No. 00145E

### Enrolment Fee

At the time of enrolment all International students are required to pay the following charges:

Enrolment Fee	\$2,000
Administration fee	\$1,500

### Tuition

	Tuition	Levies*	Annual Fee
Year 7 & 8	\$31,800	\$2,760	\$34,560
Year 9 & 10	\$34,380	\$2,980	\$37,360
Year 11 & 12	\$34,380	\$3,280	\$37,660

*\*Levies cover textbooks, printing, art/craft, library and computer resources, sport bus charges, camps, elective subject levies, Year 12 Valedictory dinner (student cost only) visiting lecturers and artists, student accident insurance, special programs at various year levels and technology support.*

### Boarding (full time during term)

	Boarding fee	Boarding levy*	Carer fee <sup>^</sup>	Annual Fee
Year 7-12	\$21,990	\$2,000	\$3,000	\$26,990

*\*Boarding levy covers bedding, some personal items, and activities levy.*  
<sup>^</sup> *If you require one of our staff to act as Carer, an extra AUD\$1500 per Semester must be paid.*

\*Please note additional boarding fees apply to International student boarders remaining in the Boarding House during terms 1 and 3 school holiday breaks (mid-term breaks and public holidays included in Boarding fees) Students are required to return home during the 3 week mid-year break (June/July).

### Additional charges

Additional charges apply for uniforms, and various extra and co-curricular activities including private music lessons, swimming lessons, subject specific excursions, additional subject tutoring (may be required for English) and any interstate or overseas optional trips. These additional charges and levies may be billed separately. Participation in an optional activity or trip will not be accepted or maintained for any student if the student's account is in arrears.

Please note it is a requirement that all students have a school supported laptop. Students will need to order a laptop on arrival. The cost of this will be added to the students account and will cost approximately \$1,800 - \$2,100 depending on the model chosen.

***Please note this Schedule is provided annually to parents. The Huntingtower Board approves the Scale of Fees and Charges applicable for the following year and reserves the right to vary these fees at any time.***



## Terms of Payment

This Fee Schedule sets out the fees, charges and levies that will be billed to the accounts for each student enrolled at Huntingtower, and the terms on which these must be paid by that student's parents (and the consequences if payments are not made on time).

As part of the Terms of Enrolment, parents choosing to send their child (children) to Huntingtower understand and accept the financial commitment to pay those fees, charges and levies billed to their child's (children's) account(s). Parents are required to meet this commitment in full, including by way of regular payments in accordance with this Fee Schedule and the Account Statements that are issued from time to time by the school.

Please note this Fee Schedule and its terms are reviewed and updated by Huntingtower annually, at its discretion.

## Enrolment and Administration fees

Once a formal offer of a place in the School is made and the student's Visa has been approved, a one-off non-refundable Enrolment fee of \$2,000 and Administration fee of \$1,500 is immediately payable to accept a place.

## Payment Terms

All tuition fees, charges and levies for international students (including tuition fees and boarding fees) are billed a semester in advance in January and July each year and are payable by **the first Friday of the school term**.

Payments will be offset against the oldest balance first and then applied in order starting with the student enrolled in the highest year level. Accounts for any additional fees may be rendered from time to time during the course of the year. These additional fees will also be payable by the due date as indicated on the statement.

The school's fees, charges and levies are all encompassing. Deductions, refunds and waivers will not apply where a student is absent from school, or unwilling or unable to participate, unless the Principal has given prior written agreement to such an arrangement.

## Payment Methods

Fees are payable in Australian currency by BPay, Cheque, Credit Card or bank transfer as advised on Account Statements. BPAY is the school's preferred method of payment. The school reserves the right to introduce payment surcharges at any time.

## Late Payments and Fee Collection

Parents with accounts in arrears will be levied an administrative charge of **\$150 per month** (per family) until all accounts are settled. Overdue accounts will result in a review of the student's continuing enrolment. The School may, in its absolute discretion, elect to not allow a student to start a new term, or to otherwise terminate a student's enrolment, where that student's account remains in arrears beyond the term where the account falls due.

A student may not be permitted to attend co-curricular or sporting excursions, tours or camps until all amounts owing to the School (including the cost of the excursion, tour or camp where applicable) have been paid in full by the due date.

All general fee and payment enquiries should be directed to the Accountant [fees@huntingtower.vic.edu.au](mailto:fees@huntingtower.vic.edu.au).



## Refund Policy

The School will refund all course monies paid where the student's application for enrolment is refused by the School or the student produces evidence that the application made by the student for a Student Visa has been rejected by the Australian Immigration Authorities.

No refund of pre-paid tuition fees will be made where a student's enrolment is cancelled for any of the following reasons:

- Failure to maintain satisfactory course progress
- Failure to maintain satisfactory attendance
- Failure to pay fees by the due date
- Breach of the Visa conditions

In the unlikely event that Huntingtower School is unable to continue to deliver a course in full, the School undertakes to refund any pre-paid fees that have not yet been allocated to the provision of Educational Services already utilised by the student.

## Building Fund

Parents are encouraged to donate to the Huntingtower Building Fund, which helps provide and maintain school buildings. Any voluntary deductions are tax deductible and a Tax Receipt is provided at the end of the financial year for each student account the subject of a donation.

## Withdrawal of Students

One term's notice must be given in writing, to the Registrar, of the intention to withdraw a student from the school or one term's fee in lieu will be payable immediately. Provided one full term's notice in writing is given to the Principal, all monies paid in advance will be refunded in full.

Where a decision to withdraw from enrolment is being made by the parent after the School has issued a Confirmation of Enrolment (CoE) but prior to commencement of formal studies, a penalty of one semester's tuition fees will be charged in addition to forfeiture of the enrolment deposit, regardless of the advance notice provided in writing to the Registrar.

## Removal of a Student

The Principal is authorised at any point in time to refuse to permit a student to continue as a student at the School. If, at the discretion of the Principal, it is desirable and in the interest of the School that a student should be removed from the School, the Principal may notify the parents/guardians to that effect. The parents/guardians will be liable for all tuition fees and other additional fees and charges up to the day before the student's removal from the School.

## Queries about this Fee Schedule

Any queries about this Fee Schedule, or the payment of a student's account, should be directed to the Business Manager at [tparkyn@huntingtower.vic.edu.au](mailto:tparkyn@huntingtower.vic.edu.au).

*Please note this fee schedule is to be read in conjunction with the terms and conditions specified in the **International Student handbook**.*