



## **SECOND-HAND UNIFORM TERMS AND CONDITIONS**

The HT Shop is pleased to receive and give credits for good quality second-hand uniform within the guidelines given below.

When sorting through uniform to bring to The HT Shop please ensure that all items are in the cared for state that you would expect when selecting clothing for your own student.

If you wish to sell items through the HT Uniform Shop, the following conditions apply

1. All items of clothing left with The HT Shop for resale will be ***accepted*** or ***rejected*** and **priced at the discretion of the staff of The HT Shop**. Garments in need of repair, stained or faded cannot be accepted. **Clothing that in the opinion of the staff requires mending and cleaning will be considered a donation.**

2. The amount of credit given on an item will be dependent on the condition of the clothing as determined by The HT Shop staff. Items may also be rejected depending of quantity of that item already for sale.

3. Only CURRENT items listed below will be accepted

\* **BLAZERS**  
\* **SKIRTS**  
\* **TUNICS**  
\* **DRESSES**  
\* **TROUSERS**  
\* **JUMPERS**

\* **SENIOR/JUNIOR SHORTS**  
\* **RUGBY TOP**  
\* **ATHLETIC SINGLETS**  
\* **TIES**  
\* **SENIOR/JUNIOR SPORTS JACKETS**  
\* **TRACKPANTS - Current style only**

4. CREDITS ARE NOT GIVEN ON SHIRTS ,HOUSE T-SHIRTS, SPORT POLO AND SHORTS but are gratefully accepted as a donation.

5. **BLAZERS, SKIRTS AND TUNICS AND TIES** must have a dry-cleaning label attached. All other items must be recently washed and ironed. All name labels should also be removed.

6. The process of items handed in will NOT be done “on the spot”. Garments are sold on a commission basis of 60% to the seller 40% to HT School. The amount will be credited to the Your Uniform Shop Account for future use. Past students will be sent payment on request.

7. Items not collected in 2 weeks after receiving an email from the HT Shop will be disposed of.

8. All items must be listed on the Second Hand Uniform form, which can be found on the Huntingtower Website. **THIS FORM MUST BE COMPLETED AND SUBMITTED WITH THE UNIFORM.**

9. Uniform should be dropped off DIRECTLY to the Uniform Shop during opening hours - Please note that uniform left at the HT Shop door without prior arrangement will be considered a donation.

We will be accepting Second Hand every 2<sup>nd</sup> Friday of the month.

**PLEASE NOTE 2<sup>ND</sup> HAND UNIFORM WILL NOT BE ACCEPTED FROM 1<sup>ST</sup> DECEMBER to 1<sup>ST</sup> MARCH.**

The Staff of The HT Shop are grateful for your attention to these guidelines.

For further information please contact the HT Shop on [htshop@huntingtower.vic.edu.au](mailto:htshop@huntingtower.vic.edu.au)